

## NOTICE TO PAYORS - BOTH CURRENT AND FUTURE:

RE: Obligor's name: \_\_\_\_\_ SS#:

1. The total amount to be deducted from the obligor's income may not exceed those limits established by the Consumer Credit Protection Act, 15 U.S.C. 1673 (b), (50% of disposable income where there is a second family, 60% where there is no second family and an additional 5% of either limit if the arrearage is equal to twelve (12) weeks or more in support payments).
2. This income deduction shall be implemented no later than the first payment date which occurs more than 14 days after the receipt of this notice.
3. Deductions shall be forwarded to the depository within 2 days after each date that the obligor is paid. Such payments shall include a statement as to whether the amount submitted totally or partially satisfies the amount specified in the income deduction order, and the specific date each deduction is made. *The first payment sent under this income deduction order shall be accompanied by a written statement informing the Clerk how frequently the obligor is paid (weekly; bi-weekly; twice a month; or monthly). If the obligor's pay frequency with your company changes, you are also required to immediately report this information, in writing, to the Clerk.*
4. Failure to deduct the proper amounts from the obligor's income renders the payor liable for the amounts that should have been deducted, plus costs, interests, and reasonable attorney's fee.
5. You may deduct up to \$5.00 for the first time a deduction is made and \$2.00 for each subsequent time to cover your administrative costs.
6. The income deduction order and notice of delinquency (if applicable) are binding until further notice by the obligee, IV-D agency, or the court, or until you no longer provide income to the obligor.
7. At such time as you no longer provide income to the obligor, you are required to notify the obligee of such fact, along with the obligor's last known address and the name and address of the obligor's new payor, if known. Failure to comply with this requirement subjects you to a civil penalty not to exceed \$250.00 for the first violation and \$500.00 for any subsequent violations.
8. You shall not discharge, refuse to employ, or take disciplinary action against the obligor because of this income deduction order. A violation of this provision subjects you to a civil penalty to exceed \$250.00 for the first violation and \$500.00 for any subsequent violations. The obligor may bring a civil action against you if you refuse to employ, discharge, or otherwise discipline him/her because of this income deduction order. The obligor is entitled to reinstatement and all wages and benefits lost, plus reasonable attorney's fees and costs incurred.
9. This income deduction order has priority over all other legal processes under state law pertaining to the same income. Payments required by this income deduction order are a complete defense against any claims of the obligor or his/her creditors.
10. If you are deducting support from the income of two or more obligor, you may combine the amounts into a single payment as long as the payments attributable to each obligor are clearly identified.
11. If you receive more than one income deduction order against the same obligor, contact the clerk of court's domestic relations depository for further instructions.

*Income is defined by the Florida Statutes as any form of payment to an individual, regardless of source, including, but not limited to: Wages, salary, commissions and bonuses, compensation as an independent contractor, worker's compensation, disability benefits, annuity and retirement benefits, pensions, dividends, interest, royalties., trusts, and any other payments, made by any person, private entity, federal or state government, or any unit of local government. VA disability benefits and unemployment compensation are excluded from this definition, except for the purposes of establishing an amount of support.*