

# NINETEENTH JUDICIAL CIRCUIT

---

## NAME CHANGE OF MINOR CHILD

---

THIS PACKET IS DESIGNED TO BE USED TO CHANGE THE NAME OF A CHILD.  
NAME CHANGE PETITION MUST BE FILED IN  
COUNTY OF PETITIONER'S RESIDENCE.

---

### **THIS PACKAGE SHOULD CONTAIN THE FOLLOWING DOCUMENTS:**

1. INSTRUCTIONS
2. NOTICE OF LIMITATION OF SERVICES PROVIDED AND ACKNOWLEDGMENT
3. PETITION TO CHANGE MINOR CHILD'S NAME (WITH INSTRUCTIONS)
4. CIVIL COVER SHEET
5. CONSENT FOR CHANGE OF NAME
6. 20 DAY SUMMONS (TO BE SERVED BY THE SHERIFF) AND MEMO TO SHERIFF
7. DILIGENT SEARCH AFFIDAVIT FOR SERVICE BY PUBLICATION
8. NOTICE OF ACTION (WITH LETTER TO NEWSPAPER)
9. NON-MILITARY AFFIDAVIT
10. MOTION TO ENTER DEFAULT / CLERK'S DEFAULT
11. FINAL DISPOSITION FORM
12. NOTICE OF RELATED CASES

After filling out all documents completely, make two copies of everything you filled out.  
One for you and one for the other party.

### **ALL ORIGINALS GO TO THE CLERK OF COURT.**

You will also need to give the Clerk four (4) envelopes with stamps.

**Read the instructions carefully and completely.**

You may refer your questions regarding forms or procedures to the Self Help Case Manager in the County in which you are filing, by way of completing Form A. You may obtain this form either through the Clerk's Office or at [www.circuit19.org](http://www.circuit19.org).